

GENERAL INSTRUCTIONS

- There will be only 3 modes of fees payment:

* **Online mode**

* **Cash Mode**

* **Auto debit only for SIB A/c holders.**

- **No receipt will be available at the branch or school end anytime.** Guardians need to generate the same by visiting Don Bosco School Liluah Website --> Fees Corner--> Get Receipt or <https://southindianbank.in/feepayment/> after successful fees payment as per the instructions provided.

Fees Payment by Online Mode using Internet Banking & Credit Card

- Click on the link provided under Fees Corner on Don Bosco School Liluah Website for Fees Payment Online or click here <https://southindianbank.in/feepayment/>

- **Read the instructions carefully.**
- Select the institution “Don Bosco School” from the drop down box.
- Carefully fill in the necessary details correctly as asked in the page as per the format specified.

Registration number should be in YYYY/* format. DOB should be in DD-MM-YYYY format.**

- Click “ Get Fee” option.
- Check the information that automatically pops up gradually. Proceed only if the details are correct.
- Select the term from the drop down. Eg. April 2018 is denoted in MMYYYY format(042018) & so on. Payment of more than one month should be processed individually.
- You will be gradually redirected to the payment gateway for further fees processing & receipt generation instantly.

Fees Payment by Cash Mode

- Visit The South Indian Bank Ltd Branch at Don Bosco School Campus.
- Properly fill in the specific Fees Challan available at the branch.(New Introduction from session 2018-2019).
- Remit fees in the fees counter available in the same branch. Also produce the original valid fees card at the counter.
- Collect the “Student Copy” of the challan duly signed & stamped by the bank official from the counter.
- On the next working day, generate the final fees receipt by visiting Don Bosco School,Liluah Website --> Fees Corner--> Get Receipt→Put in correct details of Reg number(format YYYY/***) & DOB(format : DD-MM-YYYY).

Fees Timing:

<u>ONLY FOR STUDENTS</u>	<u>PARENTS</u>	<u>LUNCH BREAK</u>
8am to 8.30am (Monday to Friday) 12pm to 12.30pm(Monday to Friday)	8.30am to 12pm (Monday to Friday) 1pm to 2pm (Monday to Friday)	12.30pm to 1pm.(Monday to Friday)
Working Saturdays: 10am to 2pm	Working Saturdays: 10am to 2pm	
